

Algoma

Nurse Practitioner-Led Clinic

Board of Directors Annual General Meeting of the Members MINUTES

June 24, 2013 6:00 pm Algoma Nurse Practitioner-Led Clinic Boardroom

1. **WELCOME** – Debbie called the meeting to order at 6:05pm
 - i. Note Directors Present: Debbie Graystone, Jean Feagan, David Walde, Mary Tasz, Eric McCooney
Note quorum of Directors present, all members received due notice of the meeting
Staff Present: Ali Pettenuzzo, Sandra Lamon
Guests Present: Mike Marinovich (Auditor), Juli Briglio (Out-going Director)

2. **APPROVAL OF THE AGENDA** – approved the agenda with one change to have the treasurer reports and audit presentation first on the agenda.
Moved by: D. Walde, Seconded by: J. Feagan
All in favour – carried

3. **DECLARATION OF CONFLICT OF INTEREST** – none declared

4. **APPROVAL OF THE MINUTES – June 4, 2012**
Motion to approve the minutes as presented
Moved by: D. Walde Seconded by: M. Tasz
All in Favour – carried

5. **Report of the Treasurer (M. Liedke)**
 - i. **Presentation of the Auditor Report (M. Marinovich)**
Motion to approve the audited financial statements for the period ending March 31, 2013.
Moved by: M. Liedke Seconded by: D. Walde
All in Favour – carried
 - ii. **Appointment of the Auditor for 2013/2014 fiscal year (KPMG – 3 year contract)**
Motion to approve KPMG as auditors for the corporation for the 2013-2014 fiscal year
Moved by: D. Walde Seconded by: M. Tasz
All in Favour – carried

*note: M. Marinovich left the meeting after his presentation at 6:25pm

6. **Report of the President (D. Graystone)**
Motion to accept the report as presented
Moved by: D. Walde Seconded by: J. Feagan
All in Favour – carried

*note: J. Briglio left the meeting at 6:45pm

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7. **Report of the Nominating Committee (M. Tasz)**

- i. **Election of Directors** – the board has one vacancy and one nomination. After review of qualities and skills needed on the board at this time, the committee will reconvene in the summer to begin the nomination process again. Contact will be made with the nominee to thank them for allowing their name to stand.
- ii. **Accept Board resolutions** – Recommendation to make 2 changes to the by-law was presented but the board requires 2/3 of members to be in attendance to make a change to the by-laws. D. Walde will review the by-laws and make a presentation on suggested changes/updates to be made at the next AGM.

8. **ADJOURNMENT**

Moved at 7:07pm by D. Walde