

# Algoma

## *Nurse Practitioner-Led Clinic*

### Board of Directors Annual General Meeting of the Members MINUTES

June 8, 2015 6:00 pm Algoma Nurse Practitioner-Led Clinic Boardroom

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1. **WELCOME** – Mary called the meeting to order at 6:03pm
  - i. Note Directors Present: Mary Tasz, Max Liedke, Debbie Graystone, Wendy Payne, Jean Feagan, Justin Reid, Giulian Diluzio  
*Note quorum of Directors present, all members received due notice of the meeting*
  - Staff Present: Ali Pettenuzzo, Lisa Ash
  - Guests Present: Kelly Rutland (*New Director for 15/16 Term*)
  
2. **APPROVAL OF THE AGENDA** – approved the agenda with two changes:
  - i. the presentation from the auditor was moved to the Treasurer’s Report
  - ii. the draft board polices and draft board manual was moved to the first board meeting immediately after the AGMMoved by: D. Graystone; Seconded by: J. Feagan  
All in Favour – Carried
  
3. **PRESENTATION FROM AUDITOR** – Moved to Treasurer’s Report.
  
4. **APPROVAL OF THE PREVIOUS AGM MINUTES – June 23, 2014**  
Motion to approve the minutes as presented  
Moved by: M. Liedke; Seconded by: D. Graystone  
All in Favour – Carried
  
5. **DECLARATION OF CONFLICT OF INTEREST** – none declared
  
6. **REPORT OF THE BOARD CHAIR (M. TASZ)** – Mary delivered a report outlining her term as Board Chair over the past year

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#### 7. REPORT OF THE TREASURER (M. LIEDKE)

##### **Presentation of the Auditor's Report**

Max, Giulian, and Ali met with Mike Marinovich from KPMG before the AGM to discuss and go over the Auditor's Report. Max presented the report and explained the finding in detail. There are no present concerns with the findings during the audit. There was one error in the report that needs to be corrected – Pg. 7, #5 Payable to MOH – "\$xx" needs to be corrected.

Motion to approve the 2014/15 Audit Report with the exception of the noted correction that needs to be made.

Moved by: W. Payne; Seconded by: G. Diluzio

All in Favour – Carried

##### **Appointment of the Auditor for 2015/2016 Fiscal Year**

Max recommended staying with KPMG for one more year to help assist with Sandra's transition back from maternity leave then go to a 5-year tender.

Motion to approve the deferral of appointing an auditor for 15/16 and to retender the external audit services for a 5 year contract

Moved by: M. Liedke; Seconded by: W. Payne

All in Favour – Carried

#### 8. REPORT OF THE NOMINATING COMMITTEE (J. FEAGAN)

**Election of Directors** – The board has three vacancies and three nominations have been made recommended by the nominating committee.

Motion to accept the nomination of Kelly Rutland, Christena Laitinen, and Karen Barban

Moved by: J. Feagan; Seconded by: M. Liedke

All in Favour – Carried

#### 9. REPORT OF THE QUALITY COMMITTEE (J. REID)

Annual Board Survey Results - Results are in for the Annual Board Survey. Justin and Ali will be reviewing and putting together a presentation on the results for the next meeting.

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### 10. BOARD RESOLUTIONS

#### **Review of By-Law Amendments**

Motion to accept by-law amendments as presented and amended during the meeting discussion (amendments attached).

Moved by: M. Liedke; Seconded by: J. Feagan

All in Favour – Carried

### 11. ADJOURNMENT

Moved at 8:00pm by M. Liedke