

Algoma

Nurse Practitioner-Led Clinic

Board of Directors AGM Meeting Minutes

June 10, 2019

Time: 5:00 p.m.

Algoma NPLC Boardroom

Present:

Wendy Payne
Christena Laitinen
Doug Abbott

Giulian Diluzio
Stephen Hussey

Cathy Nichols
Brenda Warnock

Staff:

Dominic Noel

Ashley Gearing (Recording Secretary)

Guests:

Kristy Aloe

Regrets:

Lyndsay Suurna

Call to Order

Wendy called the meeting to order at 5:02pm – quorum of board members present.

Call for Expressions of Conflict of Interest

None declared.

Approval of Agenda

Motion to approve the agenda as presented.

Motion Moved; Seconded and Carried

Presentation of the Auditor

Kristy Aloe from Joe Ruscio Professional Corporation was present to give a report on the audit findings from the 2018-2019 financial statements. Kristy reviewed the letters and the statements and reported the auditor declared a clear opinion. The Balance sheet was reviewed line by line as well as the statement of operations and the net assets.

Algoma

Nurse Practitioner-Led Clinic

Motion to approve the March 31, 2019 audited financial statements and audit report as presented.

Motion Moved; Seconded and Carried

Motion to appoint Joe Ruscio Professional Corporation as the auditor for the Algoma Nurse Practitioner-Led Clinic for the 2019-2020 fiscal year, as we have agreed previously on a 5 year service contact (renewable annually) with Joe Ruscio Professional Corporation signed in 2017 and we have been satisfied with their service.

Motion Moved; Seconded and Carried

Treasurers Report

Giulian had nothing further to add to the presentation from the auditor. As this is Giulian's final meeting on the board, he was given a gift and thanked for his time and dedication not only as a member of the board but also as the treasurer.

Approval of Previous AGM Minutes

Motion to approve the June 25, 2018 AGM meeting minutes as presented.

Motion Moved; Seconded and Carried

Nominating Committee

The report of the nominating committee was presented at the last board meeting May 13, 2019.

Christena advised the board that there are no new candidates or nominations at this time and if anyone has any nominations to please let the nominating committee know.

The board will now consist of 7 members. Brenda and Lyndsay have agreed to renew their terms for another 3 years. Cathy has agreed to renew for 1 more year. Wendy has agreed to be the Board Chair for 1 more year.

Motion to accept Brenda Warnock and Lyndsay Suurna renewing their terms for 3 years.

Motion Moved; Seconded and Carried

Algoma

Nurse Practitioner-Led Clinic

Motion to accept Cathy Nichols renew her term for 1 year.
Motion Moved; Seconded and Carried

Motion to accept Wendy Payne as Board Chair for 1 year.
Motion Moved; Seconded and Carried

Board Resolutions

The By-Laws and the Board Policies were reviewed and no changes will be made.

Report of the Chair

A report was presented with the Chair highlighting key points from the past year.

Motion to accept the Chair's report as presented.
Motion Moved; Seconded and Carried

Adjournment

Motion to adjourn at 5:40pm

Wendy Payne, Board Chair

Date of Approval