

Algoma NP-Led Clinic

Committee: Algoma NP-Led Clinic Board of Directors

Date: October 19, 2009

Time: 1800 hrs.

Place: Sault College Room A1131

Invitees:

Dr. J. Robertson	Christian Provenzano
Richard Peters	Jane Sippell
Jane Breckinridge	Mary Tasz
Jane Ovens	Debbie Graystone
Julie Briglio	

	Lead	Time	A	D	I
1. Call to Order & Agenda Review	Debbie	5 min.	X		
2. Previous Minutes Approval– September 10/09	Debbie	5 min.	X		
3. <u>Agenda Items</u>					
3.1 OLD BUSINESS					
3.1.1 Review and finalize Articles of Incorporation	Christian	15 min.	X	X	
3.1.2 Review and finalize By-Laws *	Christian	15 min.	X	X	
3.1.3 Review Development Grant Application *	Debbie	10 min.		X	X
3.2 NEW BUSINESS					
3.2.1 Update of Executive Meeting Oct.1/09	Debbie/Rich	20 min.			X
3.2.1 Review and finalize floor plan/space	Debbie/Rich	20 min.	X	X	X
3.2.2 Election of Human Resource Committee	Debbie	10 min.	X	X	X
3.3 NEXT STEPS					
3.3.1 Update Re: Banking Information/Processes	Rich Peters	10 min		X	X
3.3.2 Increasing Public Awareness	Christian/Debbie	10 min.			
3.3.3 Transitional Funding Part 2	Debbie	10 min.			
3.3.4 Next Meeting Date					
5. Round Table					
6. Parking Lot					
7. Adjournment					

* circulated with agenda **to be circulated prior to the meeting
A = Action/Approval D = Discussion I = Information