

Algoma NP-Led Clinic

Committee: Algoma NP-Led Clinic Board of Directors

Date: October 3, 2011

Time: 1800 hrs.

Place: Willow Avenue

David Walde
Jane Breckinridge
Steven Shoemaker
Julie Briglio
Max Liedke

Jane Sippell
Mary Tasz
Debbie Graystone
Rhonda Angecone

	Lead	Time	A	D	I
1. Call to Order & Agenda Review	Debbie	2 min.		X	X
2. Previous Minutes Approval –September 7/11*	Debbie	5 min.		X	X
3. <u>Agenda Items</u>					
3.1 OLD BUSINESS					
3.1.1 Update Human Resources	Sandra/Rita	15 min.	X	X	X
3.1.2 Review Patient Ongoing Registration Process	Sandra/Rita	15 min.		X	X
3.1.3 Financial Update	Sandra	10 min.		X	X
3.1.4 NP Recruitment Strategies	Sandra/Rita	10 min.	X	X	X
3.1.5 EMR Update	Sandra	10 min.		X	X
3.1.5 Grand Opening Update.	Sandra/Rita	10 min.		X	X
3.2 NEW BUSINESS					
3.2.1 Governance Strategies	Debbie	10 min.	X	X	X
3.2.2 Committee Membership	Debbie	10 min.		X	X
3.2.3 Executive C. Terms of Reference	Sandra/Rita	10 min.			
3.2.4 HR Policies	Sandra/Rita		X	X	X
In camera			X	X	X
3.2.4 Review Employee Performance Process	Jane//Juli/Debbie	10 min.			
3.3 NEXT STEPS					
3.3.1 Next Meeting Date	Debbie	2 min.		X	X
5. Round Table					
6. Parking Lot					
7. Adjournment					

* circulated with agenda **to be circulated at the meeting

A = Action/Approval D = Discussion I = Information