

**Algoma NP-Led Clinic**

**Committee: Algoma NP-Led Clinic Board of Directors**

**Date: November 16, 2009**

**Time: 1800 hrs.**

**Place: Sault College Room A1131**

**Invitees:**

|                   |                      |
|-------------------|----------------------|
| Dr. J. Robertson  | Christian Provenzano |
| Richard Peters    | Jane Sippell         |
| Jane Breckinridge | Mary Tasz            |
| Jane Ovens        | Debbie Graystone     |
| Julie Briglio     |                      |

|   | Lead        | Time    | A | D      | I           |
|---|-------------|---------|---|--------|-------------|
| <b>1. Call to Order &amp; Agenda Review</b>           | Debbie      | 5 min.  | X |        |             |
| <b>2. Previous Minutes Approval</b> – October 19/09   | Debbie      | 5 min.  | X |        |             |
| <b>3. <u>Agenda Items</u></b>                         |             |         |   |        |             |
| <b>3.1 OLD BUSINESS</b>                               |             |         |   |        |             |
| 3.1.1 Update re: finalizing Articles of Incorporation | Christian   | 10 min. | X | X      | X           |
| 3.1.2 Review and finalize By-Laws                     | Christian   | 15 min. | X | X      |             |
| 3.1.3 Update RFP For Architecture                     | Rich        | 15 min. |   | X      | X           |
| 3.1.4 Update Human Resources Committee                | Jane B.     | 10 min. |   | X      | X           |
| 3.1.5 Update re: Banking Info                         | Rich        | 10 min. |   |        |             |
| 3.1.6 Increasing Public Awareness                     | Christian   | 10 min. |   |        |             |
| <b>3.2 NEW BUSINESS</b>                               |             |         |   |        |             |
| 3.2.1 Policies for Governance                         | Debbie      | 20 min. | X | X<br>X | X<br>X<br>X |
| <b>3.3 NEXT STEPS</b>                                 |             |         |   |        |             |
| 3.3.1 Transitional Funding Part 2                     | Rich Peters | 15 min  |   | X      | X           |
| 3.3.2 Next Meeting Date                               | Debbie      | 5 min.  |   |        |             |
| <b>5. Round Table</b>                                 |             |         |   |        |             |
| <b>6. Parking Lot</b>                                 |             |         |   |        |             |
| <b>7. Adjournment</b>                                 |             |         |   |        |             |

\* circulated with agenda   \*\*to be circulated prior to the meeting  
A = Action/Approval    D = Discussion            I = Information