

Algoma Nurse Practitioner Led Clinic  
Meeting: April 14, 2010  
Time: 1800 hours  
Location: Provenzano Law Office

Present:

Christian Provenzano  
Richard Peters  
Jane Ovens  
Julie Briglio  
Jane Sippell  
Debbie Graystone  
Mary Tasz

Regrets:

Jane Breckinridge

1. Call meeting to order: 6:10 p.m.
2. Previous Minutes Approval – March 8, 2010 – moved Julie Briglio  
Seconded Christian Provenzano
3. Agenda Items
  - 3.1.2 Update Human Resources Committee – action – email to Barbara – continue work on funding for NP position.
  - 3.1.3 Update Board Nominating Committee – Debbie – Two physicians had been approached and are unable to sit on board. Action: Debbie will continue to follow up with list to recruit physicians for the board.
  - 3.1.4 Update Architect Floor Plan – Julie/Debbie  
Need to get in touch with architect. Would like something from architect that has something with water running through the clinic.  
Barbara said we can't pay an architect directly – Action: Pay architect from money received from Ministry of Health  
Renovations will take two to three months once the work starts  
Richard wants to sit in on meetings with Henry to keep current on expected costs, time, etc.  
Action: Julie to set up meeting with Henry
  - 3.1.5 Lease – Christian – Christian reported that he is comfortable with the lease  
Architect has given college three parking layouts  
Many spots are required – 20 – 25 spots requested above the current 10 spots  
College is committed to building parking as part of lease  
Action: Christian will bring lease forward to the next meeting
  - 3.1.6 Mission, Vision – this will be brought back to the next meeting.

## 3.2 New Business

3.2.1 NP's Across the Continuum Conference Update- Debbie gave an update. There was a presentation about the NP Led Clinics currently being funded  
MOH states to be patient and to keep moving ahead

### 3.2.2 IT Consult/EMR – Debbie

Discussion around the need to prepare for most efficient system. Need to get quotes and to determine the best suited system.

Action : RFP to determine what is available – system must be able to interface with hospital system

Decision: To wait until Director is hired to begin this process

### 3.2.3 Transforming North Health Innovations – Making a Difference Update – Debbie

Day was held at Algoma University. Conference organizers were looking to those in attendance to generate ideas

Tool Kit for EMR – Elizabeth Bondar will share

Carol Woods – Public Health Unit – approached Debbie and introduced her to Dr. Northan.

He has suggested a meeting to develop partnership with Nurse Led Practitioner Clinic

### 3.2.4 Ministry of Health Funding – Debbie

Developmental Grant Agreement has been extended – additional funding – up to 13,317.00 for one time interim funding

Ministry has pretty much given us what we have asked for except for rent and has cut insurance to \$6000.00

Action: Debbie to contact Barbara and give information of quotes for insurance and rent

### 3.2.5 Post for Clinic Director- Debbie

Barbara is requesting that we get a quote for Clinic Director

Action: Posting will go out for Clinic Director.

## 3.3 Next Steps

Posting to be developed for Clinic Director

3.3.1 Next Meeting Date: Monday, May 10, 2010  
Christian Provenzano's office Queen Street East

4. Round Table

5. Parking Lot – Transitional Funding Part 2

6. Adjournment: 7:30 p.m.