

Algoma

Nurse Practitioner-Led Clinic

Board of Directors General Meeting Agenda

Date: May 9, 2016

Time: 6:00 p.m.

Location: Algoma NPLC Boardroom

	Responsibility	Required Activity
Call to Order and Declaration of Conflicts	All <5 min	
Approval of Agenda	All <5 min	
Approval of Minutes – April 11, 2016	All <5 min	
Leadership Reports	Sandra, Ali 10 min	lease, Dr. Shaw, staff survey, pulse, dashboard, draft template for approval, team commitment affirmation
Chair's Report	Wendy 10 min	chair/leadership meetings, strategic planning process and discussion re: values
Business Arising		
1. Attention to Signed Operating Plan for 2016-2017	Sandra <5 min	
2. Dashboard Amendments (KPI's)	Sandra <5 min	
Reports from Committees		
Finance Committee		
1. Treasurer's Report – period ending March 31, 2016	Max/Giulian 10 min	for approval of March financial statement
2. Budget	Max/Giulian 5 min	for approval
Quality Committee		
1. Signed TOR	All <5 min	distribution of signed TOR for board manuals
HR Committee		
1. Leadership Annual PA	Christena 10 min	for approval and next steps
Governance Committee		
1. Presentation of Proposed Corporate Documents	Debbie 60 min	<ul style="list-style-type: none"> ○ board member application form ○ annual board confidentiality form ○ financial policy changing to accrual reports ○ and approval of as many proposed amended documents as possible

Next Meeting – June 13, 2016 (AGM)

Adjournment