

# Algoma

## *Nurse Practitioner-Led Clinic*

### **Board of Directors Regular Meeting**

February 26, 2015

Time: 1800 hours

Algoma NPLC boardroom

#### **Present:**

Jean Feagan  
Justin Reid

Giulian Diluzio  
Max Liedke

Debbie Graystone

#### **Staff:**

Ali Pettenuzzo

#### **Regrets:**

Mary Tasz

Eric McCooye

Wendy Payne

**Call to Order:** Jean chaired in Mary's absence and called the meeting to order at 1805 hours – quorum of board members present.

**Approval of Agenda:** the agenda was approved as amended

Moved by: D. Graystone Seconded by: M. Liedke

All in favour - carried

**Declaration of Conflict of Interests:** none declared

**Approval of Minutes:** Review of January 26, 2015 Regular Board Minutes

Motion to accept minutes as presented

Moved by: D. Graystone Seconded by: G. Diluzio

All in Favour – carried

**President's Report:** President was absent from meeting

**Education Session:** None planned for this meeting

**Scheduled Board Activity:** None planned for this meeting

#### **STANDING ITEMS**

**Treasurer's Report:** Motion to approve the financial statements for the period ending December 31, 2014

Moved by: M. Liedke Seconded by: D. Graystone

All in Favour – carried

**Reports from Committees:** No reports from committees

**Leadership Team Report:** all questions answered

#### **Business Arising**

**1. Nominating Committee** - W. Payne, D. Graystone, J. Feagan, and A. Pettenuzzo will attempt to arrange a meeting in the following week to discuss the open board member position.

# Algoma

## *Nurse Practitioner-Led Clinic*

### **New Business**

**1. Leadership Team Coverage** – An in camera discussion was held.

**2. Meeting Schedule** – It was agreed upon amongst the attending board members to move the monthly board meeting to the second Monday of each month. An email will be sent to the members who were not in attendance to see if this is agreeable to their schedule. The March meeting will still take place on the last Thursday of the month, so if agreed upon by all, this change will take place for the April meeting.

**3. Clinic Insurance** – Ali presented a quote from Algoma Insurance for the upcoming year for the clinic. She will look into what the cost will be with various deductibles and then email the results.

Motion to approve addition of glass coverage to insurance for \$102

Moved by: M. Liedke Seconded by: D. Graystone

All in Favour - carried

**4. AOHC Membership** – Ali discussed the yearly membership fee for AOHC. The invoice is due April 1<sup>st</sup> and we will pay it in one lump sum. The AOHC membership dues do not have to be brought to the Board annually. Leadership will advise the Board if the membership is no longer necessary.

**5. Lisa Ash Attendance** – Motion to approve Lisa Ash to attend future board meetings

Moved by: M. Liedke Seconded by: G. Graystone

All in Favour - carried

### **Adjournment:**

Motion to adjourn at 1940 hours by M. Liedke

Next meeting: **March 26, 2015**

**Recording Secretary:** \_\_\_\_\_  
(Jean Feagan)