

Algoma

Nurse Practitioner-Led Clinic

Board of Directors Regular Meeting

February 6, 2012

Time: 1800 hours

Algoma NPLC boardroom

Present:

Debbie Graystone Jane Breckenridge

Jane Sippell Steven Shoemaker

Staff:

Rita Mannarino Sandra Lamon (recorder)

Regrets:

David Walde Max Liedke

Juli Briglio Mary Tasz

Rhonda Angeconeb

1. Debbie called meeting to order at 1800 hours – noted NO QUORUM present. Members reviewed information only items.
2. Review December 5, 2011 Board Minutes – deferred
3. Agenda Items
 - 3.1. Old Business
 - 3.1.1. Update Human Resources – Sandra and Rita updated Board:
 - 1 NP interview completed and offer made, waiting on response from candidate
 - Interim surplus funding for salary increases was approved. Awaiting final approval for the permanent change.
 - 3.1.2. Review Patient Registration Process – Rita and Sandra updated the board on preparations for a 3rd wave of registrations to open in mid to late February. Discussion around timing of EMR implementation and

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registration. If EMR “go-live” will be later than mid-March, 3rd wave of registration will take place at beginning of March.

3.1.3. Financial Update – Reviewed financial report for informational purposes only. Sandra to email board members for vote on TD proposal and financial statements approval.

3.1.4. EMR Update – Sandra gave an update on Nightingale discussions and negotiations. Hoping to have fine details sorted out within the next 2 weeks. More meetings and demos set up with vendor to verify reporting questions.

3.2. New Business

3.2.1. Governance Strategies – Continuation of Strategic Planning session to be 1 evening in March. Sandra to survey board members for best date and room availability.

Adjournment of public meeting at 1930 hours.

4. Next Meeting Date: **March 5, 2012, 1800 hours** Algoma NPLC, Willow Avenue.
***Reminder that food will be served at all board meetings.**