

Algoma Nurse Practitioner Led Clinic
Board of Directors Meeting
July 19, 2010
1800 hours

Present: Dr. David Walde Telephone: Jane Ovens
Jane Sippell Christian Provenzano
Mary Tasz
Debbie Graystone

Regrets: Richard Peters
Julie Briglio
Jane Breckinridge

1. Call to order and agenda review – Debbie 1800 hours
2. Approval of Minutes June 16th amendment of Jane Sippell as being present at meeting to not being present – Dr. Walde, seconded by Mary Tasz with amendment.

3.1 Old Business

3.1.2 Update Human Resources – Debbie Graystone – Update – interviews did occur and references were being checked. Expected job offer to go out

3.1.3 Update Architect/ Floor Plan – Discussion by all; copies of the contract with MPG along with the letter dated June 15 was distributed to all members; Issue of increased cost had never been raised by Henry. The immediate concern is when did the information come to light? It needs to be made clear to Henry that he was given the go ahead at the last meeting but that the board was not aware of the price increase. It is a significant amount of money that we had not planned for.

It was acknowledged that Henry did do more work than expected and as a board we need to be reasonable with him in our approach.

Henry sent a letter to the College and Richard didn't get it until later. At the time of this meeting Henry had not spoke with Christian or any board member about the price increase.

Debbie noted that the contract with MPG was made with Sault College and a concern was raised regarding communication not occurring with the board of directors;

The board was in agreement that this issue needed to be dealt with quickly and should be dealt with one spokesperson; the board agree that Rich Peters would be contacted by Christian to follow up with Henry.

The question posed was “What is reasonable?” It was agreed that we would pay something. What was the original proposal? Dr. Walde – was surprised at how low the original proposal was. He acknowledged the amount of work but stated that the plans as they stood before were totally inadequate for the Nurse Practitioner Clinic. Dr. Walde felt it was reasonable to go to Henry and suggest that he put in a more reasonable offer.

Christian felt that an adjustment is reasonable and what it is that needs to be done

Jane Sippell stated that there was a process. There was a meeting on the 14th. There was one other meeting on June 28th and the architect didn't tell us that there would be more costs

Jane felt that the letter was out of sync. The cost is doubled. There was no verbalization either of the increased cost

Action: Christian to contact Rich Peters~~Henry~~ to resolve issue of cost. There is urgency in dealing with this.

3.1.4 Signing of Lease with College – recognition that the lease needs to be signed. Cost of \$14.25 per square foot is reasonable. Funding is guaranteed by the Ministry for five years. We do not have to pay rent until occupancy occurs.

Action: Christian will write to Allemano to sign off lease once recommended changes were reviewed.

Discussion of Section 8 – need to revert to present state. Christian clarified that we do not have to put the property back into two classes.

Action: Christian is to clarify this.

Signage needs to be approved now. Rich clarified parking for 20 fee spots.

There is a subsidy for leasal improvements – recognition that the lease needs to be signed. Cost of \$14.25 per square foot is reasonable. Funding is guaranteed by the Ministry for five years.

Discussion of Section 8 – need to revert to present state. Christian clarified that we do not have to put the property back into two classes.

Action: Christian is to clarify this.

Second five year term rent needs to be negotiated.

3.1.5 Insurance – Dr. Walde raised issue of insurance and need to have insurance in place

Action: Rich to ask about division quotes

3.2 New business

3.2.1 – Update MOHLTC – nothing to report

3.2.2 – Financial Update – nothing to report

3.2.3 – Organization Structure – nothing to report

3.3 Next Steps

3.3.1 Next Meeting Date – August 16, 2010
1800 hours
3rd Floor Boardroom, 390 Bay Street

4.0 Roundtable

5.0 Parking Lot – Transitional Funding Part 2

6.0 Adjournment 1900 hours

