

NP-Led Clinic Board of Directors

Minutes

Date: May 10, 2010

Present:

Jane Breckenridge, Christian Provenzano, Debbie Graystone, Rich Peters, Juli Briglio, Jane Sippell, David Walde

Regrets: Jane Ovens, Mary Tasz

Guest:

Henry Pietrzakowski – Architect

- revised plan presented to the Board
- space can accommodate up to 3 N.P.'s
- major changes were provided and reviewed
- previous drawings, exam rooms were on one side and offices on the other
- new drawings – exam rooms and offices are split
- washrooms – both sides and public washroom in the middle

- Option D approved by Board members with minor adjustments
- elemental costing to take place
- after approval of costing – sent out to tender – 10 days for tender

1. Call to Order

- D. Graystone called meeting to order

2. Previous Minutes April 8, 2010

- Motion to accept: J. Sippell
- Seconded – J. Briglio
- Approved

3. Agenda Items

3.1 Old Business

3.1.2 Human Resources Committee – J. Breckenridge

- posting and job description for Director approved by Board
- waiting for logo from Ministry
- posting ready to go
- D. Graystone to provide sites for posting

3.1.3 Update Board Nominating Committee

- Dr. D. Walde has accepted the vacant Director's position

3.1.4 Update – Architect/Floor Plans

- see above under Guest
- 3.1.5 Mission and Vision Statement
 - Tabled
 - D. Graystone provided handout to Board members
- 3.2 New Business
 - 3.2.1 MOHLTC Update
 - Option D of floor plans will be sent to Ministry for information purposes
 - D. Graystone will ask for feedback regarding hiring Director on contract basis
 - goal for start up is September 2010
 - the date would move back if we are ready beforehand
 - 3.2.2 Financial Update
 - R. Peters – reported approximately \$19,200 available
 - 3.2.3 Next Steps
 - D. Graystone to contact Barbara regarding approved drawings and also ask the question regarding hiring Director on a contract basis
 - Ministry will provide logo for posting
 - Architect to cost out plan which has been approved by Board
 - 3.2.4 Next Meeting Date
 - Monday, June 14, 2010 – 6:00 p.m. – 369 Queen Street

Moved to adjourned – J. Sippell Seconded C. Provenzano