

**Algoma NP-Led Clinic**

**Committee: Algoma NP-Led Clinic Board of Directors**

**Date: August 22, 2011**

**Time: 1800 hrs.**

**Place: 390 Bay Street (NECCAC Board Room Third Floor)**

**Invitees:**

David Walde	Jane Sippell
Jane Breckinridge	Mary Tasz
Steven Shoemaker	Debbie Graystone
Julie Briglio	Rhonda Angecone
Max Liedke	

	Lead	Time	A	D	I
<b>1. Call to Order &amp; Agenda Review</b>	Debbie	2 min.		X	X
<b>2. Previous Minutes Approval–July 18/11*</b>	Debbie	5 min.		X	X
<b>3. <u>Agenda Items</u></b>					
<b>3.1 OLD BUSINESS</b>					
3.1.1 Update Human Resources Plan	Sandra/Rita/Debbie	10 min.	X	X	X
3.1.2 Update Architect/Contractor	Sandra/Debbie	15 min.		X	X
3.1.3 Financial Update	Sandra	10 min.		X	X
3.1.4 EMR Update	David/Sandra	10 min.		X	X
<b>3.2 NEW BUSINESS</b>					
3.2.1 Policy Review and approval	Sandra/Rita/Debbie	20 min.	X	X	X
3.2.3 Furniture and Equipment Update	Sandra/Rita	10 min.		X	X
3.2.4 Review Plan for Grand Opening	Sandra/Rita	10 min.	X	X	X
<b>3.3 NEXT STEPS</b>					
3.3.1 Next Meeting Date	Debbie	2 min.		X	X
<b>5. Round Table</b>					
<b>6. Parking Lot</b>					
<b>7. Adjournment</b>					

\* circulated with agenda    \*\*to be circulated at the meeting

A = Action/Approval    D = Discussion    I = Information