

Algoma NP-Led Clinic

Committee: Algoma NP-Led Clinic Board of Directors

Date: December 5, 2011

Time: 1800 hrs.

Place: Algoma NPLC Boardroom (Willow Avenue)

David Walde	Jane Sippell
Jane Breckenridge	Mary Tasz
Steven Shoemaker	Debbie Graystone
Julie Briglio	Rhonda Angecone
Max Liedke	
<u>Staff:</u> Rita Mannarino	Sandra Lamon

	Lead	Time	A	D	I
1. Call to Order & Agenda Review	Debbie	2 min.		X	X
2. Previous Minutes Approval – December 7, 2011	Debbie	5 min.		X	X
3. Agenda Items					
3.1 OLD BUSINESS					
3.1.1 Update Human Resources	Sandra/Rita	15 min.		X	X
3.1.2 Review Patient Registration	Sandra/Rita	15 min.		X	X
3.1.3 Financial Update	Max/Sandra	10 min.	X	X	
3.1.4 NP Recruitment	Sandra/Rita	10 min.		X	X
3.1.5 EMR Update	Sandra	10 min.	X	X	X
3.2 NEW BUSINESS					
3.2.1 Governance Strategies	Debbie	20 min.	X	X	X
3.2.2 Committee Membership	Debbie	10 min.		X	X
3.2.3 Executive C. Terms of Reference	Sandra/Rita	10 min.	X	X	
3.2.4 Medical Directives	Rita	5 min.	X	X	X
In camera			X	X	X
3.2.4 Review Employee Performance Process	Jane/Juli/Debbie	10 min.			
3.3 NEXT STEPS					
3.3.1 Next Meeting – January 9, 2012 HAPPY HOLIDAYS!	Debbie				X
5. Round Table					
6. Parking Lot					
7. Adjournment					

* circulated with agenda **to be circulated at the meeting
A = Action/Approval D = Discussion I = Information