

Algoma

Nurse Practitioner-Led Clinic

Building Committee Meeting Minutes

Date: December 10, 2021

Time: 9:00 AM EST

Attendees: Doug Abbott, Debbie Graystone, Terry Scott, Charline Smith, Dominic Noel, Ashley Gearing, Lil Silvano

Absentees: Lyndsay Suurna

Goal of the meeting is to set a chairperson for the committee and general review of how to move forward.

Items discussed as follows:

1. Patient roster quota of 3200 (Evergreen Agreement) has not been met since the opening of clinic and reviewed reasons for this (recruitment issues and complexity level of patients main factors discussed)
2. Clinic requires a budget increase to cover rental costs of new potential locations.
3. Options for finding a revenue source to cover these costs, grants or apply to become a charity organization (other NPLC clinics have pursued this and were not fruitful)
4. Applications have been submitted to the Ministry for an increased budget and or returning budget cuts from previous years have been unsuccessful.
5. Memo to Ministry making a case for the increased budget was submitted.
6. Questions regarding whether or not the committee was a BOD committee or a working committee and if terms of reference is required.
7. Finding a balance for board involvement between advocacy and operations.
8. Chairperson: Dominic Noel and Debbie Graystone will act as co-chairs.

Next steps: Reaching out to the committee members for a touch base and get up to speed with the process thus far and planning and discussions for the future. Dominic will send Debbie the financial break down & floor plans. Dominic will also send the memo sent to the Ministry.

Next Meeting: Thursday January 13th 2022 at 4:00 pm.