

# Algoma

## *Nurse Practitioner-Led Clinic*

### **Board of Directors General Meeting Minutes**

March 9, 2022

Time: 6:00pm

Zoom Conference Call

#### **Present:**

Doug Abbott  
Deborah Graystone

Kay Vallee  
Lil Silvano

Terry Scott

#### **Staff:**

Dominic Noel

Ashley Gearing

#### **Regrets:**

Lyndsay Suurna

Susan Schikofsky

#### **Call to Order at 6:04pm.**

#### **Call for Expressions of Conflict of Interest**

Kay Vallee declared a conflict of interest when discussing Sault College expansion as this is her employer.

#### **Approval of Agenda**

Motion to approve the agenda.  
Seconded and Carried.

#### **First Nations Training Presentation**

4 Seasons of reconciliation module 4 “We are all Treaty People” slide show presented by Kay Vallee. Some main highlights from the presentation are as follows:

1. Reviewed origins in Treaty making and their history.
2. Treaties in Canada established peaceful relationships between Nations which included trade, safe passage, etc.
3. First Nations treaty making was done through introductions, gift-giving, time spent getting to know each other, negotiations and formalized through a sacred pipe ceremony.

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4. Discussed the different treaties made and the importance of treaties for the Europeans. Without these treaties Canada would not be the Country it is today, likely would have been taken over by United States in the war of 1812.
5. Canada was actually influenced and shared by three not two founding nations: Indigenous People, English and French.
6. Treaties were intended to last forever. Treaties were about relationships. They were agreements of honour and respect.
7. In 1982 the Government included First Nations treaties in Canadian law.
8. Reviewed the Two Row Wampum treaty between the Onkwehonweh (the original people of North America) and European immigrants. The treaty symbolizes two paths. One path the Indigenous People and their laws and customs and the other European laws and customs. Each maintaining their own systems, self governance and economics.

### **Approval of Minutes**

Motion to approve meeting minutes from:

General Meeting Minutes – February 9<sup>th</sup>, 2022

Finance Committee Meeting Minutes – March 4<sup>th</sup>, 2022

Building Committee Meeting Minutes – March 7<sup>th</sup>, 2022

Seconded and Carried.

### **Chair's Report**

Chair Evaluation by the Board of Directors was briefly discussed. Governance committee met to discuss and review results. Summary of results were posted on portal and no additional comments or feedback were given.

### **Executive Director Report.**

The February Executive Director Report and the Dashboard Report were presented.

Dominic highlighted the following:

1. HR: No significant issues to note. Contract NP potentially leaving contract earlier for employment at another organization was mitigated. Arrangements were made to have employment begin once contract with clinic ends.
2. COVID- 30% virtual visits and 70% in clinic visits. Virtual visits are likely to remain even when the pandemic ends.

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3. Dashboard: Current total number of patients is 2506, met first milestone of goal. Full compliment of patients is 3200. Continuing to discuss plan for ongoing intakes to work towards full compliment.
4. Capital Expansion: Nothing new, continuing to wait for the Ministry's response for additional funding.
5. Strategic Planning: Session is tentatively scheduled for March 21<sup>st</sup> and 23<sup>rd</sup> from 1:00-4:00pm with Jody Rebek, in person. Board members expressed concern with time. Board members present expressed preference for early evening sessions. Should have at least quorum of Board members present for sessions. Proposed change to Monday March 21<sup>st</sup> from 4:00-7:00pm and Wednesday March 23<sup>rd</sup> from 1:00-4:00pm. Board will be advised by Friday March 11<sup>th</sup>, 2022.
6. OHT: OHT minutes available on portal. Interim director is Victoria Aceti-Chlebus.
7. QIP: Patient experience survey's have resumed, a full report will be given at next board meeting.
8. MOH Announcements: Nurses will be receiving a \$5000 retention bonus. More information to come but will include primary care. NP's will be able to order CT & MRIs. Some discussion regarding Physician stipend will need to take place at the Board level, as 85% of the Physicians role will no longer be required.

#### **Treasurer's Report**

The financial reports for periods up to and ending January 31<sup>st</sup>, 2021 were presented. Uneventful month. One item noted was a decrease to HOOPP which was reported by the bookkeeper as an entry error on their end. A brief review of the end of year surplus spending plan took place.

Motion to accept the Treasurer's Report.  
Seconded and Carried.

#### **Alliance for Health Communities Board Liaison**

Susan unable to attend meeting, Debbie presented items on her behalf. Debbie requested Board members to review the Alliance presentation document on the portal regarding their draft strategic plan. Alliance is requesting feedback by March 31<sup>st</sup>, 2022 on draft vision, mission and values. Board members to provide feedback to Debbie in the next week or so.

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### **Finance Committee Report**

Revised annual budget for 2022-2023 was presented and discussed. Recommendation from last meeting were reflected in revision, budget is now balanced and notes with assumptions have been added. Question regarding payroll variation in fall explained by completion of contract NPs terms.

Motion to approve the 2022-2023 annual budget as presented.  
Seconded and Carried.

In camera session at 7:18pm and ended at 7:28pm.  
No motion from in camera session. Dominic approved to move forward with the staff vacation payout as approved at last meeting.

### **Nominating Committee Report**

Terry advised she attempted to contact Stephen Hussey to inquire if he is interested in retuning to the board once completion of daughter's contract with the clinic. Contact information will be confirmed and forwarded to Terry. Replacement nominee has been secured if Stephen declines returning to the board.

**Adjournment at: 7:35 pm**  
**Next Meeting: April 13, 2022**

### **Board Meeting Evaluation**

1. Was this a good use of your time? - Yes
2. What did we decide?
  - A. Motion to approve the 2022-2023 annual budget as presented.

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Doug Abbott, Board Chair

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Date of Approval