

Algoma

Nurse Practitioner-Led Clinic

Board of Directors General Meeting Minutes

November 10, 2020

Time: 5:00pm

Zoom Conference Call

Present:

Doug Abbott	Brenda Warnock	Terry Scott	Lil Silvano
Christena Laitinen	Stephen Hussey	Susan Schikofsky	Lyndsay Suurna

Staff:

Dominic Noel Alana D'Angelo (Recording Secretary)

Call to Order at 5:03pm.

Call for Expressions of Conflict of Interest

None declared.

Approval of Agenda

Motion to approve the agenda.

Seconded and Carried

Approval of Minutes

Motion to approve meeting minutes from:

General Meeting Minutes September 8, 2020, October 13, 2020

Governance Committee

The governance committee reviewed Executive Committee Terms of Reference. There was discussion about this committee and its responsibilities. The creation of a resource committee was discussed. This will be further considered at the next governance committee meeting. The table from the Governance Committee Meeting Minutes from October 28, 2020 was discussed.

Algoma

Nurse Practitioner-Led Clinic

There was discussion of the board role in the Algoma Ontario Health Team. Dominic will submit a slide deck to the Governance Committee and will present at the Board Meeting in January.

Chair's Report

The Board Chair discussed the Quality Improvement Plan (QIP). Due to the pandemic, no QIP was required for this fiscal year.

A memorial contribution to ARCH for the passing of Cathy Nichols father was discussed. Motion to donate \$300 to ARCH in memory of Cathy Nichols father. Seconded and Carried.

Brenda was selected as Alliance liaison. She will continue to have full voting rights on behalf of the board.

Moving forward, the Alliance representative will be selected at the September meeting yearly.

Executive Director Report.

Dominic presented the Executive Director Report and the October Dashboard Report. It was announced that Alana has resigned from her position as the Office/ Human Resources Administrator. She thanked the board for their support in her position.

The capital expansion project was discussed. A question was raised on the amount of funding that has been used to date for the project. Dominic will provide this number to the board by the next meeting. It was suggested that a separate committee be formed to deal with matters of this project. Doug, Terry, and Susan have volunteered for this committee.

Motion to start a Capital Expansion Project Committee. Seconded and Carried.

Treasurer's Report

Stephen discussed the September Financial Reports.

Algoma

Nurse Practitioner-Led Clinic

Motion to approve the September financial reports.
Seconded and Carried.

Stephen has suggested that the next meeting for the financial reports be with the entire financial committee as well as the bookkeeper. This meeting will be held via Zoom.

Considering the ongoing pandemic, the board will continue meeting via zoom until further notice.

Board Meeting Evaluation

1. Was this a good use of your time? – Yes
2. What did we decide? –
 - A. A memorial contribution of \$300 will be made to ARCH in memory of Cathy Nichols father.
 - B. A capital expansion committee was formed consisting of Doug, Terry, and Susan.

Adjournment at: 6:54pm
Next Meeting: Tuesday January 12, 2020

Doug Abbott, Board Chair

Date of Approval