

# Algoma

## *Nurse Practitioner-Led Clinic*

### **Board of Directors General Meeting Minutes**

February 9<sup>th</sup>, 2021

Time: 5:00pm

Zoom Conference Call

#### **Present:**

Doug Abbott	Brenda Warnock	Terry Scott	Lil Silvano
Christena Laitinen	Stephen Hussey	Susan Schikofsky	

#### **Staff:**

Dominic Noel                                  Jennifer Dickson (Recording Secretary)

#### **Call to Order at 5:06pm.**

#### **Call for Expressions of Conflict of Interest**

None declared.

#### **Approval of Agenda**

Add: Approval of budget for 2021-2022

Add: Leadership Team Meeting

Add: Surplus Management

Motion to approve the amended agenda.

Seconded and Carried.

#### **Alliance Presentation**

Presentation from Meghan Perrin from Alliance regarding OHT's.

#### **Approval of Minutes**

Motion to approve meeting minutes from:

General Meeting Minutes January 12<sup>th</sup>, 2021

Seconded and Carried.

Governance Committee Meeting Minutes January 20<sup>th</sup>, 2021

Seconded and Carried.

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### **Chair's Report**

The Board Chair thanked the Board members for completing the Board Chair Evaluation. The common thread was that it might be too early for the evaluation but it was helpful. The Board Chair also highlighted the Leadership Meeting that happens 1-2 weeks prior to the monthly Board meeting with the Chair, Vice-Chair and Executive Director.

### **Executive Director Report.**

Dominic presented the Executive Director Report and the January Dashboard Report.

Recruitment for 2 NP positions is in progress, recruitment for an RN is in progress and recruitment for a temporary RSW has just started.

70%-80% of the wait list does still need a primary care clinician. Our patient count increased from 2089 in December to 2123 January (increase of 34). 613 on wait list.

One possible site for the Capital Expansion Project has been purchased and is no longer available for rent. Dom has a new possible location he's touring later this week.

Annual Operating Plan & current Strategic Plan reference updating website & increasing patient facing digital options. Current focus will be website optimization and research regarding online scheduling.

Business case for a NP for the new Community Wellness Bus has been submitted.

### **Covid-19 Update**

95% of all patient encounters are done virtually.

ED continues to participate in the planning table on COVID vaccination

### **OHT Update**

Presentation from tonight will be available on the portal. The AOHT is working on a Joint Services Agreement.

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### **Treasurer's Report**

The Finance Committee met with the book keeper (Plastino's office) via Zoom on February 2<sup>nd</sup>. Stephen discussed the December Financial Report. As expected.

Motion to approve the December financial Report.  
Seconded and Carried.

Draft budget presented for fiscal year April 1<sup>st</sup>, 2021 – March 31<sup>st</sup>, 2022.  
Motion to approve budget as presented.  
Seconded and Carried.

Motion to approve Joe Ruscio Professional Corporation as auditors for fiscal year-end 2022.  
Seconded and Carried.

In-Camera session began at 6:26pm. Returned at 6:56pm.

### **Reports from Committees**

Deferred until March.

**Considering the ongoing pandemic, the board will continue meeting via zoom until further notice.**

**Adjournment at: 7:16pm**

**Next Meeting: Tuesday March 9<sup>th</sup>, 2021**

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Doug Abbott, Board Chair

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Date of Approval