

Algoma

Nurse Practitioner-Led Clinic

Board of Directors General Meeting Agenda Template

Date: September 14, 2022 Time: 6:00pm Location: Sault College-Room L1120

	Responsibility	Required Activity
Call to Order and Introductory Activity	All	
Call for Expressions of Conflict of Interest	All	
Approval of Agenda	All	<i>motion required</i>
Approval of Minutes <i>General Meeting Minutes – June 7, 2022 Building Committee Meeting Minutes- August 29, 2022 Finance Committee Meeting Minutes – July 15, 2022 & August 30, 2022</i>	All	<i>motion required</i>
Chair's Report	Doug	<ul style="list-style-type: none"> -Receive police checks from and Welcome New Members -Ensure Recurring Meeting Time is Acceptable to Members -Complete Board Member Contact information Document and all members to sign Board Member Annual Agreement form -Chair receives a copy of the draft AGM minutes from previous spring meeting -Discussion on increasing our board of directors from seven to eight members
Executive Director Report		<ul style="list-style-type: none"> -Dashboard and Leadership Report from June, July and August -Update Organizational Team Listing -New Board Portal Training for board members
Treasurer's Report <i>Report for periods ending May 31, 2022, June 30, 2022 & July 31, 2022</i>	Lil	<ul style="list-style-type: none"> -Review financial reports for periods ending May 31, 2022, June 30, 2022 and July 31, 2022 *Motion Required
Alliance for Healthier Communities Board Liaison Report	Susan	

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Committee Reports

a. Governance	Susan	<i>-Formation of Standing Committees -Each standing committee shall review Terms of Reference each year. -Review all policies from last board year and make sure signed and included in the board manual -Create a Board Education Calendar considering the results of the Board Evaluation the previous June</i>
b. Strategic Planning		<i>-Review New Strategic Plan 2022-2025</i>
c. Nominating	Terry	<i>-Nominating committee to annually recommend to the board for approval the directors to serve on each board committee, name a chair for each board committee and directors to fill vacancies on committee(s) as needed.</i>
d. Building		<i>-Women's Health Clinic Collaboration/Partnership</i>

Board Meeting Evaluation

1. Was this a good use of your time?	
2. What did we decide?	

Next Meeting Date – October 12, 2022 at 6:00pm

Adjournment

Please ensure that you come having read all documents provided before meeting and are ready for discussions