

Algoma

Nurse Practitioner-Led Clinic

Board Educational and Tasking Schedule

Area Needing Improvement	Educational & Tasking Activities	Who is Responsible & Target Date
<p>Governance More regular communication and meetings Revision of Policy and Procedures and terms of Reference</p> <p>Education of the Board on Current Governance Practices</p>	<p>Minimal meeting every second month on Zoom to review and revise all the terms of reference - last updated 2020 under former chair Minutes taken per Susan Schikofsky and sent to Ashley Gearing within 3 business days of meeting Governance Training Modules per Alliance for Healthier Community Resource to be discussed with relevant Reflection Exercises at each Board meeting</p>	<p>Susan Schikofsky Chair of Governance, Doug Abbott and Debbie Graystone Meeting the 3rd week in Sept. per availability and scheduled next meeting at the end of each meeting Sept 13th Board meeting confirm breakdown of realistic expectations. Each consecutive meeting discuss key actions and applications beginning with Module One Part A. Each individual board member is responsible to complete assigned module. They run about 1 hour in length Susan Schikofsky Governance Chair and committee members with provide and facilitate meaningful, applicable discussion.</p>
<p>Strategic Planning Application of board workshop results and monitoring progress of Board workshop results Collaborative effort with board and committee members</p>	<p>Meeting of Committee to be scheduled in the fall (Sept. Oct.) to discuss current Strategic plan and execution of plan within the clinic Minutes from meeting sent to Ashley gearing within 3 business days</p>	<p>Chair of Strategic Planning committee to call meeting with committee members and results discussed with Board at October's meeting</p>

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Finance
No areas of Improvement Noted

Have materials in portal early enough for Board Members to be prepared

Sent Standing Committee minutes within 3 business days of each meeting

Each Chair of standing Committee or the individual recording minutes

The Board participates in an annual evaluation, identifying areas of strength and areas needing improvement. An educational and tasking schedule is developed to address areas requiring attention. This form supports this activity.