

# Algoma

## *Nurse Practitioner-Led Clinic*

### **Board of Directors General Meeting Minutes**

June 7, 2022

Time: 6:00pm

Quattro Hotel and Conference Centre – Eerie Room

#### **Present:**

Doug Abbott  
Terry Scott

Deborah Graystone  
Kay Vallee

Susan Schikofsky  
Lisa Bumbaco

#### **Staff:**

Dominic Noel

Ashley Gearing

#### **Regrets:**

Lil Silvano

**Call to Order at 6:51pm.**

**Call for Expressions of Conflict of Interest**

None declared.

**Approval of Agenda**

Motion to approve the agenda as presented.

Seconded and Carried.

**First Nations Training Presentation**

4 Seasons of reconciliation module 6 “The Un Declaration on the Rights of Indigenous People” slide show presented by Kay Vallee. Some main highlights from the presentation are as follows:

1. Reviewed what defines Indigenous People and some examples.
2. Reviewed the origins and creation of UNDRIP- United Nations Declaration on the Rights of Indigenous Peoples.
3. Discussed the important themes of UNDRIP:
  - Self-Determination
  - Right to Cultural Identity

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- Right to Free, Prior, Informed Consent
  - Protection from Discrimination
4. Discussed the creation of the World Council of Indigenous Peoples and the important role they played in establishing and fortifying relations among Indigenous nations around the world.
  5. Discussed UNDRIP status in Canada. The government of Canada has yet to adopt a single provision or article of UNDRIP.

### **Approval of Minutes**

Motion to approve meeting minutes from:

General Meeting Minutes – May 18<sup>th</sup>, 2022

Building Committee Meeting Minutes – May 31<sup>st</sup>, 2022

Finance Committee Meeting Minutes – June 3<sup>rd</sup>, 2022

Executive Committee Meeting Minutes – June 3<sup>rd</sup>, 2022

Seconded and Carried.

### **Chair's Report**

Doug welcomed Lisa Bumbaco as a new member of the board. Orientation will take place prior to September and Doug will reach out to her to arrange this.

Executive committee meeting did not occur due to lack of participation therefore Doug reviewed and approved the Annual Operating Plan (AOP). The AOP was submitted to the Ministry and Board members will review in September.

Doug requested an update on Ontario's Not for Profit Act.

Ashley reviewed progress on items we are compliant with and one that requires further investigation. More work will be done on this legislation to be compliant by October 18, 2024.

- Organization's purpose on Articles or Letters Patent is still valid therefore compliant.
- Minimum of 3 directors on the Board therefore compliant.
- Maximum term is 4 years, but terms can be renewed unlimited times therefore compliant.
- Must have an annual audit and this is done annually therefore compliant.

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- Under ONCA organizations must fill out Corporate Annual Return, every year. Currently file notice of change only therefore work to be done to be compliant. The involvement and assistance of the Governance Committee by be required.

#### **Executive Director Report.**

The May Executive Director Report and the Dashboard Report were presented.

Dominic highlighted the following:

1. HR: The RN has resigned and recruitment for this position is in progress.
2. Dashboard: Decreased number of intakes explained by NP conference and scheduling congestion. Question regarding the implications of not meeting the goal of 3200 patients. What kind of financial impacts could occur? No punitive measures have been taken thus far however it has an impact on requests for additional funding.
3. Strategic Plan: Updates available on the ED report. New SP for 2022-2025 will be reviewed in September and board members requested a copy of the draft emailed to them due to portal issues.

#### **Treasurer's Report**

The financial reports for periods up to and ending April 30<sup>th</sup>, 2022 were presented by Dominic in Lil's absence. Refer to Finance Committee meeting minutes for notes. Current surplus is \$10,226. A request was made to remove the budget decrease line from the comparative report as it is the same every year and the Ministry has advise it will not be returning.

Motion to accept the Treasurer's Report.

Seconded and Carried.

#### **Governance Committee Report**

The Standing Committee evaluations and Board member Self Evaluations results were reviewed and discussed. Overall feedback and take away from evaluations is members feel they may not have enough individuals to share the work load. Some discussion about the possibility of adding an additional member to the board for a total of 8 members. This will be discussed further by Governance.

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Some feedback from board members about having all the meeting documents uploaded and available on the board portal more in advance was discussed. Dominic advised this will improve come September.

The Governance Committee will be reviewing more Board policies in September as well.

Dominic inquired about the Board members Governance training as there is a question regarding this on the AOP. The Alliance for Healthier Communities training was purchased however access and instructions are still pending despite multiple attempts to obtain these. Ashley will continue to follow up on this and keep in contact with Susan with progress. Dominic and Susan will communicate regarding a mechanism to tracking the completion of this training.

### **Building Committee Report**


Debbie reviewed a proposal for a Women's Health Clinic that herself and a partner are developing. Requesting board members support in the collaboration/partnership of the Algoma NPLC and the Women's Health Clinic. Some discussion regarding the vision and governance structure of these two entities. Doug requested the board members think about this potential collaboration/partnership over the summer and this will be discussed further at the September meeting.

**Adjournment at: 8:35 pm**

**Next Meeting: TBD**

### **Board Meeting Evaluation**

1. Was this a good use of your time? - Yes
2. What did we decide? – No Motions of note.

  
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Doug Abbott, Board Chair

  
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Date of Approval