

June 7, 2022

Algoma Nurse Practitioner LED Clinic Annual General Meeting.

Chair's Report

### **Opening Statement**

Welcome everyone to AGM . It has been another year of managing board business through the pandemic and another difficult year for the clinic's management and staff, to keep serving our patients while protecting themselves and their family. I would like to congratulate them on a job well done!

We welcomed two new board members this year – Kay Vallee and Debra Graystone. They both been very active and contributing board members. I thank them as well as all board members for their time and effort.

Sadly, we are losing Lindsay Suuma who has served many years and was our Vice Chair the past year. Thank you, Lindsay!

### **Board Members 2021-2022**

Lindsay Suuma – Vice Chair, Finance committee, Nominating Committee, Strategic Planning Committee

Lil Silvano – Treasurer, Finance committee

Terry Scott – Secretary – Nominating Committee, HR Committee

Susan Schikofsky - Director Governance, Capital Expansion Committee, Board Liaison Member Alliance

Debra Graystone – Governance Committee, Capital Expansion Committee

Kay Vallee – Strategic Planning Committee

Stephen Hussey – non board member – Finance Committee

### **Clinic Operations**

The clinic staff was very busy this year, improving services, increasing patient roster, and doing extra work over and above their normal duties

- 1) Immunization Covid clinic every two weeks
- 2) Increased in person patient visits during the year from 30-40 % remote visits they were previously doing
- 3) Health coverage was provided to First Nations people from Northern Ontario who were evacuated from their homes in August
- 4) Covid 19 Protocol Policy was implemented for all staff
- 5) Chronic Pain management clinic
- 6) Exploring starting a Phlebotomy Clinic

- 7) Increased our patient roster from 2017 to 2600 with a goal of 3200 patients

From our the “Quality Improvement Surveys”, it shows a very high positive result.

Job well done! Thanks goes to Dominic and all staff.

### **Board Activities**

It is easy forget the decisions and discussions the board does each year, so I wish to highlight some points

- 1) Board decided that Governance must play a more important part of our work , so we made sure that time was well spent in this area during our meetings
- 2) We hired a consultant to develop a new Strategic Plan for our future. Board and staff met twice with the consultant to start the process which is on going
- 3) We approved the purchase on a new AED Unit
- 4) We also purchased online training from the Alliance for Governance Essentials Certificate for all Board members
- 5) We changed our time and locations for “face to face” board meetings. We tried to make every effort to accommodate everybody busy schedules. We decided that every effort should be made to meet in person over on-line meetings .
- 6) Board decided they wanted learn more about Indigenous Affairs . Kay Vallee volunteered to spent time at each board meeting to give us a learning course on the history and future of this subject. Time was allocated at each board meeting and is on going – Thank you Kay!
- 7) Board approved the Covid 19 Vaccination policy for all staff
- 8) Surplus funds forecasted were used to pay out the Staff Vacations Fund
- 9) Board approved purchasing from the Alliance on Health Equity for board members
- 10) A Building committee was formed for our capital expansion
- 11) A plaque is in the works to honor our former past chair Wendy Payne

### **Governance**

#### **Policy & Procedure Revisions**

- 1) Recruitment & Selection of Board Members

- 2) Unity of Control
- 3) Covid 19 Vaccination Policy
- 4) Banked/Lieu Time Policy
- 5) Hours of work

### **Capital Expansion**

The board explored options for new locations with architect estimates on cost of renovating each space. When the board discovered that our present operations budget was not going to cover the additional costs, they decided to apply for an increase in Operational Funding from the Ministry of Health to cover the increase in overhead costs associated with a larger floor space. We do not expect an answer till this fall.

### **Algoma Ontario Health Team**

The OHT finally reported to member boards with an Annual Plan. They formed a Citizen Panel which gave a very enlightening report on the local condition of health care in our area.

The Wellness Bus is still operating bringing primary health care to “ street people”

They also released a Covid Pandemic Recovery Plan for older Adults and their Caregivers

Communication from the OHT and their member boards is still lacking.

### **Conclusions**

The number of board members was reduced this year to seven. The size worked well but it does make for a smaller number of people to spread the work around. I compliment the board in good attendance and helping on our committees.

This year we will have a new strategic Plan and I look forward to the implementation of that plan and the challenges that it will bring. We have the possibility to increase the size of our clinic with a new proposal coming that could help with getting our capital project to move forward and improving woman’s health in the area.

Thank you

Doug Abbott

Chair