

FOR INFORMATION November 21, 2022

MID-YEAR PROGRESS REPORT (FY2022-23)

PURPOSE

The purpose of this briefing note is to give the Leadership Council an overview of the implementation funds spent from Q1-Q2.

BACKGROUND

The AOHT receives implementation funding and must submit a Spending Plan as per the AOHT Transfer Payment Agreement (TPA) requirements for FY2021-22 and FY2022-23. The schedule of additional reports to be submitted to the Ministry as per the TPA is presented as part of the **Appendix**.

The AOHT can use the implementation funds to support the following five activities:

- Staffing to support completion of the objectives and deliverables of the Project;
- Activities to support completion of the objectives and deliverables of the Project
- Administrative, appliance and overhead expenses to support completion of the objectives and deliverables of the Project;
- Activities to support physician and other clinician leadership, engagement, and participation;
- Activities to support patient, family, and caregiver engagement, and participation.

As stated in the AOHT TPA, the funds are to assist in carrying out the project and not to provide goods or services. More specifically, the funds do not contribute to the delivery of direct clinical care, but serve as seed funding for collaboration amongst our partner organizations.

There are many in-kind resources being leveraged across the AOHT that are not reflected in the proposed allocation of funds. Salaries and Activities in 2022-23 are outlined below.

AOHT INVESTMENTS

AOHT Implementation Funding	2022-23 \$750,000*
Salaries (Q1-Q2)	~\$165,044.08
1.0 FTE (TFT) Director, Integrated Care	(Continued)
1.0 FTE (TFT) Manager, Programs	(Continued - Vacant)
1.0 FTE (TFT) Associate, Community Engagement and Communications	(Continued)
1.0 FTE (TFT) Project Coordinator	(Continued)
1.0 FTE (TFT) Analytics Coordinator	(Continued)
1.0 FTE (TFT) Digital Health Coordinator	(Continued)
1.0 FTE (TFT) Research Analyst	(Continued)
Specialist Co-Lead (Complex Chronic Disease)	(Vacant)
Primary Care Co-Lead (Complex Chronic Disease)	(Vacant)
Activities/Programs (Q1-Q2)	~\$7,361.5

Project Support (Population-health management) IT and Office (Project management) Northern Ontario Heritage Fund Corporation - Intern	\$5,202.12 \$2,159.38 (Vacant)
External Funding (Q1-Q2)	~ \$167,500
 Test of Change Program (\$302,614) Geriatrician Healthy Aging Co-Lead (stipend) Primary Care Healthy Aging Co-Lead (stipend) Outpatient Geriatric Rehab Lead (stipend) Quality Improvement Lead Project Management Consultant 	~\$130,000 - - - - - -
University of Toronto Impact Fellow (~75,000)	~ \$37,500

*Our TPA for FY2022-23 provides the AOHT with \$750,000 in implementation funds. In FY2021-22 we spent \$704,856 with approval to carry over \$94,996 into FY2022-23. The Ministry will recover approximately \$12,169. Our total spend for FY2022-23 including the carryover is \$844,966.

CONSIDERATIONS

- Leadership Council approved in November 2021 allowing the Director a degree of flexibility upwards to \$250,000 given short timelines provided they are consistent with SAH (Fundholder) policies and procedures and AOHT plans.
- All spending has been consistent with approved activities and projects, including the hiring of positions and approved projects.
- In order to achieve all of the activities stated in the annual plan, partner organizations will still be required to align funding versus relying on Implementation Funds. Leadership Council members are encouraged to highlight opportunities to leverage OHT funds as limited funding exists to create any new positions (i.e. The OHT and partner organization funding can be combined to support a full-time position).
- Funds not tied to a specific project are left unallocated due to the uncertainty of new geographic partnerships.
- SAH, as fundholder, is responsible for ensuring that accounts are audited and reporting is submitted to the Ministry.

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APPENDIX

MINISTRY OF HEALTH SCHEDULE "F" REPORTS

Name of FY2022-23 Report	Due Date	
 Mid-year Progress Report: Financial Expenditure Report Narrative Report 	 November 30, 2022 (previously October 31) January 20, 2023 (previously October 31) 	
Collaborative Quality Improvement Plan (cQIP)	• March 31, 2023	
Year-End Progress Report	• April 28, 2023	
Sustainability Plan	• June 30, 2023	
Final Report	• October 31, 2023	