

BOARD EVALUATION PLAN 2017 - 2018

Process

1. Identify purpose of Board evaluation
2. Develop and implement evaluation plan
3. Analyze findings and respond with an action plan
4. Implement action plan

Purpose of Evaluation: To facilitate ongoing effectiveness and accountability of the Board in meeting its' responsibilities, obligations and mandates.
To identify board educational needs and tasks (Board Policies & Procedures 2011- 02; 2011 – 09).

Evaluation Plan

| Area of Evaluation | How to Evaluate | When to Evaluate | Who participates | Analysis of findings | How to use findings |
|---------------------------|--------------------------------------|----------------------------------|------------------------------|--------------------------|--|
| Board | Questionnaire: completed anonymously | Once a year: May/June | Board members | Governance committee | Share findings & recommendations with Board |
| Board Chair | Questionnaire: completed anonymously | Once a yr. January | Board members | Chair | Confidential: findings to be summarized by Chair and shared with Board |
| Board Members | Questionnaire: completed anonymously | Once a year by end of April | Board members | Individual Board members | Confidential self-evaluation |
| Board Standing Committees | Questionnaire | Once a yr. by April | Committee as a whole | Standing committee | Share findings with Board at May meeting |
| Board Meetings | Open questions & discussion | At end of each meeting as needed | All those present at meeting | Governance Committee | Share findings with Board |