

# Algoma

## Nurse Practitioner-Led Clinic

### Record of Motions for Board and Executive Committee Term etc 2020-2021

Date	Motion Made
<i>June 8, 2020</i>	Motion to accept the proposed risk management plan. Motion to accept Christena Laitinen for Vice Chair for one-year term. Motion to accept Lyndsay Suurna for Secretary for two-year term. Motion to accept Doug Abbott as Board Chair for two-year term.
<i>September 8, 2020</i>	Motion to go forward with IDEA architect firm to complete the second stage of the capital expansion project. Motion to add the number of patients on the waitlist to the monthly dashboard reports and indicate the earliest registration date (to give indication of how long the wait is). Motion to retain Wishart to review the lease. Motion to approve the proposed Cleaning Services Agreement with Sault College. Motion to amend the financial management policy to add “any two of” and “Office/Human Resources Administrator” and “Board Treasurer” for amounts <\$5000. Motion to accept Lil Silvano as new board member. Motion to accept Susan Schikofsky as new board member.
<i>October 13, 2020</i>	Motion to accept and sign the OHT Collaborative and Integration Agreement - this is a 2-year agreement to become a Member Partner. Motion to accept the Proposed Lease Agreement with Sault College - effective January 1, 2021.
<i>November 10, 2020</i>	A memorial contribution to ARCH for the passing of Cathy Nichols father was discussed. Motion to donate \$300 to ARCH in memory of Cathy Nichols father. Motion to start a Capital Expansion Project Committee.
<i>January 12, 2021</i>	Motion to invest \$153, 000 in a short term GIC and financial committee to decide where this will be invested at a later time.
<i>February 9, 2021</i>	Motion to use \$15,000 from surplus funds to hire one Social Worker and one Nurse Practitioner on a contract basis and \$12,000 to be spent on a website redesign for the clinic.

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## *Nurse Practitioner-Led Clinic*

- February 11, 2021* Motion to use surplus funds as follows;
- \$20,000 to be left in budget as a cushion for the balance of the year
  - \$4,500 to be used to purchase an EKG machine
  - \$4,000 to be used to purchase additional PPE
  - \$20,000 to be used to purchase services from the Group Health Centre for a COVID Vaccine Coordinator
  - \$1,200 to be used to purchase two COVID Rapid Test Readers
  - \$14,000 to be used for COVID Rapid Tests
- March 9, 2021* Motion to approve Insurance Renewal with Algoma Insurance Brokers, with Option 2 for the Cyber Protection.  
Motion for Policies 2011-02, 2011-03, 2011-04 to be accepted and Policy 2011-09 will be deleted.  
Motion to approve Michael Plastino CPA as the bookkeeper until fiscal year-end 2023.  
Motion to keep \$7,000 as a 'buffer' in the current budget.
- April 13, 2021* Motion to accept the changes to the board policy 2011-01 Accountability Statement.  
Motion to accept the elimination of the board policy 2011-07 Board Attendance and accept the changes and additions to the board policy 2011-05 Duties, Obligations and Expectations of Directors.  
Motion to accept the changes to the board policy 2011-10 Position Description - Board Officers.  
Motion to accept the nomination of Deborah Greystone and Kay Vallee to be board members beginning in September 2021.
- May 11, 2021* Motion to have Susan Schikofsky fill the position of Alliance for Healthier Communities Board Liaison position when Brenda Warnock finishes her term on the board.  
Motion to have Susan Schikofsky attend and have voting right at the Alliance for Healthier Communities AGM.  
Motion to endorse the Alliance for Healthier Communities Health Equity Charter 2020.  
Motion to accept the board policy 2016-01 Credit Card Policy as presented.
- June 8, 2021 AGM*