

# Algoma

## Nurse Practitioner-Led Clinic

### Record of Motions for Board Term from June 2017 – June 2018 AGM

<b>Date</b>	<b>Motion Made</b>
<i>June 12, 2017</i>	<p>Motion to approve the offer of employment for the temporary registered social worker role to A. Veira.</p> <p>Motion to approve the hiring of a temporary pharmacist at the salary level of \$17,774.00 and a fourth NP with a salary range of \$94,000 to \$95,700.</p> <p>Motion to make a new strategic priority to move forward on partnering with Sault College.</p> <p>Motion to approve an in-year adjustment to the annual operating plan to request increased staffing as follows;</p> <ul style="list-style-type: none"><li>• a second registered social worker at 0.5 FTE</li><li>• a second medical receptionist at 1.0 FTE</li><li>• increase current pharmacist from 0.2 to 0.4 FTE per week</li></ul> <p>Motion to appoint Eric McCooeye as the secretary of the board for the 2017-2018 year.</p> <p>Motion to appoint Stephen Hussey to the finance committee.</p>
<i>September 11, 2017</i>	<p>No uncommon motions made.</p>
<i>October 17, 2017</i>	<p>Motion to permit the hiring of a contract NP as a maternity replacement with a start date of January 2, 2018. (Salary range would be \$94,700.00 to \$95,700.00 based on today's current funding.)</p> <p>Motion to have the strategic planning committee develop a plan for conducting a strategic planning session.</p> <p>Motion to obtain legal advice concerning the anti-harassment policy.</p>
<i>November 13, 2017</i>	<p>Motion was made to accept the MOU as presented</p> <p>Motion to authorize the 4 month receptionist contract and to promote Ashley to a contract position as Administrative Assistant at a maximum salary of \$43,911.00.</p> <p>Motion approving the Board Evaluation Plan, as presented, and as amended to show that the evaluation of the Board and the Board Chair will be anonymous.</p> <p>Motion that subject to approval by the Ministry, the 2016 – 2017 pay rates shall be to the maximum of the amounts shown on the attached grid.</p>
<i>January 8, 2018</i>	<p>Motion to hire a full time permanent NP at the new max salary of \$103,822.</p> <p>Motion to hire a contract RN for maternity leave coverage (12-18 months) at the max salary of \$69,335.</p> <p>Motion to ratify the decision to provide each employee with a share of the R&amp;R funding retroactively from April 2017.</p>
<i>February 12, 2018</i>	<p>Motion to withhold from signing contract with Accuro EMR system</p> <p>Motion to renew contract with HR downloads at a cost of approximately \$2000.00</p> <p>Motion to add the 5th priority "Foster Growth and Development" to the strategic planning diagram.</p>

# Algoma

## *Nurse Practitioner-Led Clinic*

Motion to approve a ½ day strategic planning event with board and staff.  
Motion to hire a facilitator with a budget up to \$5000.00 on a date to be determined.

*March 12, 2018*

Motion to accept the funding of \$175,000.00 in accordance with the contract submitted to the MOH.  
Motion to approve the new phone system through ATS Bell at a cost of \$11,010.59 plus applicable taxes.  
Motion to approve the new security system through ATS Bell at a cost included in the above quote for the phone system.  
Motion to approve changing telephone providers from Bell Canada to ATS Bell, should the Clinic be able to cancel current contract.  
Motion to approve the Algoma Business Computers quote for server upgrade at a cost of \$16,806.00 plus applicable taxes.  
Motion to approve HR Downloads subscription at a cost of \$2,931.22.  
Motion to approve the cyber risk insurance quote from Algoma Insurance Brokers at a cost of \$12,511.48.  
Motion to divide additional R&R funding contingency on a per capita basis for current permanent employees and paid into an RRSP.  
Motion to approve Wendy, Brenda, and Dominic to attend the AOHC conference in June.

*April 9, 2018*

Motion to offer contract to Vivian DeRosa for the Clinic's bookkeeping services.

*May 14, 2018*

Motion to offer a contract to Mike Plastino for the Clinic's bookkeeping services.  
Motion to affirm that in the interim Dominic Noel is the leader of the clinic.

*June 25, 2018 AGM*

Motion to approve the March 31, 2018 audited financial statements and audit report as presented.  
Motion to appoint Joe Ruscio Professional Corporation as the auditor for the Algoma Nurse Practitioner-Led Clinic for the 2018-2019 fiscal year.  
Motion to accept the nomination of Lyndsay Suurna as board secretary.  
Motion to accept the application of both applicants pending ratification to be discussed at September's board meeting.