

# Algoma

## *Nurse Practitioner-Led Clinic*

### **Board of Directors AGM Meeting Minutes**

June 7, 2022

Time: 5:00 p.m.

Quattro Hotel and Conference Centre – Eerie Room

#### **Present:**

Doug Abbott  
Debbie Graystone  
Lyndsay Suurna

Terry Scott  
Susan Schikofsky  
Kay Vallee

Stephen Hussey (non-voting  
member)

#### **Staff:**

Dominic Noel

Ashley Gearing

#### **Guests:**

Mario Bruni (Auditor)  
Wendy Payne (Previous Board Chair)  
Christena Laitinen (Previous Board Vice-Chair)

Celebration for past board members retiring during COVID-19 pandemic as well as current members retiring.

#### **Call to Order**

The meeting was called to order at 5:55pm – quorum present.

#### **Call for Expressions of Conflict of Interest**

None declared.

#### **Approval of Agenda**

Motion to approve the agenda as presented.  
Seconded and Carried.

#### **Presentation of the Auditor**

Stephen Hussey, member of the finance committee and a non-voting board member, represented Lil Silvano in her absence. Stephen provided an introduction of the auditor.

# Algoma

## *Nurse Practitioner-Led Clinic*

Mario Bruni from Joe Ruscio Professional Corporation was in attendance to provide a presentation of the Auditor Report for the year-ended 2021-2022. Mario provided a brief review and highlights of the financial statements and reported a clear opinion. A few of the highlights were as follows,

1. Material difference caused by nursing retention bonus before year end but not yet received.
2. Operating income slightly lower due to lack of COVID funding.
3. Amount payable to the ministry \$21,499.
4. Unrestricted net assets \$7,145
5. Short Term investments under "Statement of Cash Flows" includes Capital Expansion grant and GIC.
6. It was reported that the Algoma NPLC was in good financial position at year-end 2021-2022.

Motion to approve the March 31, 2022 audited financial statements and audit report as presented.

Seconded and Carried.

No motion to appointment of Joe Ruscio Professional Corporation as the auditor for 2022-2023 fiscal year required as previously done at April general meeting.

### **Approval of Previous AGM Minutes**

Motion to approve the June 8, 2021 AGM meeting minutes as presented.

Seconded and Carried.

### **Report of the Chair**

The annual Chair Report was presented, which highlighted accomplishments from the past year and strategic plans for the upcoming year.

Motion to accept the Chairs report as presented.

Seconded and Carried.

### **Nominating Committee**

The report of the nominating committee was presented. Terry welcomed Lisa Bumbaco and introductions were made. A review of the current officer positions was done. A proposal to

# Algoma

## *Nurse Practitioner-Led Clinic*

nominate Terry as Vice Chair was made by Susan. Lil Silvano will remain Treasurer. Other committee positions will be discussed further and determined in September.

Motion to accept Doug Abbott as the Chair and Terry Scott as the Vice Chair of the Board for the upcoming board fiscal year September 2022-June 2023.

Seconded and Carried.

Terry Scott will require signing authority for her new role on the Board. The Recording Secretary is now a vacant position that must be filled. This will be discussed and decided in September as well.

### **Board Resolutions**

The Board Policies were reviewed and amended throughout the year. Additional review and amendments will take place throughout the next board fiscal year.

The By-Laws were not amended at this time.

### **Adjournment**

Motion to adjourn at 6:36pm

### **Board Meeting Evaluation**

1. Was this a good use of your time? – Yes
2. What did we decide?
  - A. Motion to approve the March 31, 2022 audited financial statements and audit report as presented.
  - B. Motion to accept the Chairs report as presented.
  - C. Motion to accept Doug Abbott as the Chair and Terry Scott as the Vice Chair of the Board for the upcoming board fiscal year September 2022-June 2023.

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Doug Abbott, Board Chair

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Date of Approval