

Capital Expansion Committee Meeting Minutes

Date: June 12, 2023

Time: 4:00 PM EST

Attendees: Debbie Graystone, Dominic Noel, Charline Smith, Terry Scott

Absentees: Doug Abbott

Items discussed as follows:

1. Reviewed proposed floor plans for the Churchill Blvd location (Lake Street) and the Queen Street location (United Way building).
2. Dominic reviewed the potential changes and edits that could be done for the different proposed room sizes and locations if needed.
3. Discussed the leasing costs for each of the locations.
4. Overall, members expressed both locations are very good and would be suitable for the clinics needs.

Next steps:

- a. Waiting for the cost analysis for each site from the architects. Should be hearing from them by the end of the week.
- b. Dom to send floor plans and leasing information to Charline.
- c. Charline will be working on completing the spreadsheet to be as prepared for Ministry submission as possible.
- d. Dom to send all members of the Committee the floor plans for review.

Next meeting: July 21, 2023 at 4:00pm