

Capital Expansion Committee Meeting Minutes

Date: September 13, 2024

Time: 10:30 AM EST

Attendees: Dominic Noel, Terry Scott, Ryan McLeod, Debbie Graystone, Charline Smith and Valarie Alliet

Absentees: Doug Abbott

Items discussed as follows:

1. Dominic informed the committee that the clinic is going to pause the pursuit of the Queen Street location due to significant costs of assessments. In addition, the landlord at this location has not expressed an interest in participating in the costs without a firm offer to rent. Charline is concerned at the costs of assessments and the landlords lack of motivation to participate.
2. There is a hope that these assessments would not be required for the new Re-Store location on Second Line.
3. The Re-Store location meets a lot more of the ministry requirements for a new location. This location will cost more to remodel, however, the formula used is 5-7 years old and the landscape has changed over time.
4. Prior to completing the assessments, the clinic will wait for a response from the ministry before initiating them.
5. Due to the cost of these assessments, the clinic only has the funding to be able to do them for one location and cannot afford to do them a second time. The assessments will not take long to complete once approved.
6. Charline is hopeful that there will be a response from the ministry by Wednesday or Thursday of next week.
7. Once the site is approved by the ministry, the clinic will need to sign a tentative lease agreement at the Re-Store and begin the next steps in the process. The hope is to make this location a reality for the clinic.

Next meeting: August 9, 2024, at 10:00am