

9723
1023

Irene
(Gloria - back of cleaner)



property maintenance services

Tel: (705) 949-4944
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P.O. BOX 1144
SAULT STE. MARIE, ONTARIO
P6A 5N7

Date: August 3, 2011

To: Rita Mannarino
Algoma Nurse Practitioner-Led Clinic
Sault Ste. Marie ON

June 15/12
- mtg - Crystal + Tim
Rita + Sandra to
review contract &
cleaning
expectations

Re: **Janitorial Service Pricing for Algoma Nurse Practitioner-Led Clinic**

To provide all labour, equipment and cleaning materials for the following services:

Project Work:

Floor Maintenance

- Strip and wax twice a year @ \$ 925.00 = \$ 1,850.00 *Spring & Fall.*
- Floor spray buffing 10 times a year @ \$ 62.00 = \$ 620.00

Price - \$ 2,470.00/year plus HST

Window Cleaning

- Interior: 2 times a year @ 34.00 = \$ 68.00 *Spring & Fall.*
- Exterior: 4 times a year @ 34.00 = \$ 136.00

Price - \$ 204.00/year plus HST

Carpet Cleaning

- Van mount system including disinfecting - 2 times a year @ \$ 69.00 *Spring / Fall.*

Price - \$ 138.00/year + HST

Other Project Tasks:

- Contents spring clean/sanitize
- High Dusting *once a month in sections.*
- Walls, vents and diffusers
- Light cleaning

Price - \$ 487.00/year + HST

Total Project Work

\$ 3,299.00/year plus HST

Regular Daily Cleaning:

- 5 days per week
- 3 hours per night – summer
- 3.5 hours per night - winter

Price - \$ 15,750.00/year + HST

Included with our pricing:

- a). Labour
- b). Payroll taxes/WSIB/Insurance etc.
- c). Equipment supplied
- d). Materials
- e). Profit

TOTAL YEARLY JANITORIAL COSTS	PRICE \$ 19,049.00 + HST
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TOTAL MONTHLY JANITORIAL COSTS	PRICE \$ 1,587.42 + HST
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Items covered by facility:

1. Dumpster supply/Recycle/Bio hazard
2. Supply of paper towels/garbage bags/toilet paper/hand soap
3. Dispensers for above
4. Matting

Thank you for the opportunity to provide this estimate for your custodial needs. If you require further information please contact me at (705) 949-4944 or email at final_touch@shaw.ca

Sincerely,

Rod Goodall

Rod Goodall
General Manager
Final Touch Maintenance Services
RG/rm

Daily Services Include:

Floors: Swept/washed and sanitized, shop vac edges as needed.

Garbages: Emptied and relined as needed, full bags removed to dumpster.

Carpets and runner mats: Vacuumed and minor spot removal

Glass/Glazing: Spot cleaned

Rest rooms: Clean and sanitizing of sinks/counters/toilets/urinals/partitions/contact points etc. Remove garbage, restock paper and soap dispensers.

Exam rooms: Clean and sanitize furniture/sinks/counters/tables/contact points etc.

Office and Boardrooms: Dusting all furniture/damp wipe and sanitize as needed (minimal weekly). Remove garbage.

Recommendations and notes:

1. We recommend an initial top to bottom clean and disinfecting/wipe down of all contents including furniture and some structural, and the patient exam area.
2. We recommend the application of a minimal 3 or more coats of high solid wax to:
 - a). Add visual appearance.
 - b). Add to the protection of owner investment.
 - c). Improve clean ability and optimal cleanliness.
3. We can provide discounted pricing for the supply of paper products and garbage bags if desired. We'll maintain an inventory system for the clinic regardless.